

## Business Administration

### Introduction

Business administration is a wide field that incorporates many types of management positions. From major corporations to independent businesses, every operation needs skilled administrators in order to succeed. Motivated, organized personalities will thrive in business, where environments are often high-powered.

Business administration is all about managing business functions such as finance, management, services etc. It can be defined as the process of managing and supervising the business and related operations of a company or organisation. Business Administration has become prominent with the rapid growth of industrialisation which made the industries think of a scientific approach towards business. As a result, a large number of business schools have come up rapidly all over the world, and a degree in Business Administration has become the norm. India is one of the major countries which offer good business education.

### Skill Set

- Good Communication Skills
- Time Management Skills
- Good Organization Skills
- Leadership Skills
- Motivation Skills
- Team Spirit
- Tactful

### Eligibility

Candidate should have 10+2 or equivalent qualification for applying for Bachelor courses. Normally Bachelors programmes are of 3 years duration, but it varies depending on the institutes.

The basic qualification for MBA is a graduation in any discipline such as B.Com, BA, B.Sc., BE/ B.tech etc.

## Job Prospect

- Banks
- Financial Organisations
- Public Sector Enterprises
- Industrial Houses
- Business Houses
- Export Companies
- Multinational Companies
- Marketing Organisations
- Entrepreneurship

## Specialization

- Health Care
- Finance
- Retail
- Marketing
- Human Resource
- Operations
- Information Technology
- International Business

## Top Colleges

### ➤ Delhi University, Delhi

- **Course:** Bachelor of Management Studies (B.M.S)
- **Eligibility:** Candidate must have secured 60% (General); 54% (OBC); 55% (CPW/PWD); Pass(SC/ST) with English and Mathematics as core subjects in Class XII
- **Selection Process:** Any one Language from List A + Mathematics + SECTION III of CUET (General Test)

### ✓ Colleges offering bachelor of management studies in Delhi University

- Aryabhatta College
- College of Vocational Studies
- Deen Dayal Upadhyaya College
- Keshav Mahavidyalaya
- Ram Lal Anand College
- Ramanujan College
- Shaheed Rajguru College of Applied Sciences (W)
- Shaheed Sukhdev College Business Studies
- Sri Guru Gobind Singh College of Commerce

➤ **Christ University, Bangalore**

- **Course:** BBA/ BBA (H)/ BBA (Fin Tech Honours)/ BBA (Business Analytics)
- **Eligibility:** 10+2 pass out from any stream
- **Selection Process:** Entrance Test+ Micro Presentation+Skill Assessment + P.I. + Academics

➤ **Symbiosis International Business School, Pune**

- **Course:** BBA
- **Eligibility:** 10+2 with 50% marks
- **Selection Process:** (SET 50 %) + (PI-WAT) 50 %

➤ **Panjab University affiliated Colleges, Chandigarh**

- **Course:** BBA
- **Eligibility:** Academic Qualification: Candidate must have passed 10+2 examination securing at least 50% marks in aggregate
- **Selection Process:** Merit Based

**Some College Under PU :**

- MCMDAV college for Women
- Dev Samaj College For Women, Sector 45 (Dev Samaj-45)
- GGSDS College

➤ **Mumbai University, Mumbai**

- **Course:** Bachelor of Management Studies (B.M.S)
- **Eligibility:** Candidate should have minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt).
- **Selection Process:** Merit Based

➤ **NMIMS, Mumbai**

- **Course:** BBA
- **Eligibility:** 10+2 with English and Mathematics as core subjects
- **Selection Process:** Entrance-NPAT

➤ **St. Xavier College, Mumbai**

- **Course:** Bachelor of Management Studies (B.M.S)
- **Eligibility:** 12<sup>th</sup> class with 65% Marks
- **Selection Process:** Entrance Test [60%]+ Academics (12) [40%]

➤ **Mithibai College of Arts/ Narsee Monjee College Of Commerce And Economics**

- **Course:** Bachelor of Management Studies (B.M.S)
- **Eligibility:** 12<sup>th</sup> class with any stream
- **Selection Process:** Entrance Test

➤ **Wisdom Faculty of Management Studies, Banasthali University**

- **Course:** BBA
- **Eligibility:** 12<sup>th</sup> pass with 60% Marks
- **Selection Process:** Academics 12<sup>th</sup>

➤ **Shiv nadar university (SNU), Grater Noida**

- **Course:** BMS
- **Eligibility:** 12<sup>th</sup> pass with 70% Marks
- **Selection Process:** SNUSAT +

Interview

➤ **Guru Gobind Singh Indraprastha University**

- **Course:** BBA
- **Eligibility:** 12<sup>th</sup> pass with 60% Marks
- **Selection Process:** IPUCET

### **INTEGRATED COURSES BBA + MBA**

<b>SR NO.</b>	<b>COLLEGES</b>	<b>DEGREE</b>	<b>ELIGIBILITY</b>	<b>ENTRANCE</b>
1.	IIM Indore	BA (Foundation of Management) / MBA	60% in 10th and 12th	IPMAT
2.	IIM Rohtak	BBA+MBA	60% in 10th and 12th	IPMAT
3.	IIM Bodh Gaya	BBA+MBA	60% in 10th and 12th	JIPMAT
4.	IIM Jammu	BBA+MBA	60% in 10th and 12th	JIPMAT
5.	IIM Ranchi	BBA+MBA	60% in 10th and 12th	Based on IPMAT (Indore)
6.	NMIMS, Mumbai	BBA+MBA in Family Business	CBSE/HSC/IB-/ISC (12th Class) with 60% and above	Interview
7.	NIRMA University, Ahmadabad	BBA+MBA	10+2 with 60% marks	Under Graduate Aptitude Test (UGAT)

**Disclaimer:** The information provided here is to the best of our knowledge. It is highly recommended that you cross check the source of information through the specific Colleges and Universities. Career Prabhu is in no way responsible for the decisions made solely on the basis of this document